

# MINUTES OF THE MEETING OF THE HUNTINGTON LANE SURFACE MINE COMMUNITY LIAISON COMMITTEE (CLC) ON MONDAY 22<sup>ND</sup> FEBRUARY 2010 IN LITTLE WENLOCK VILLAGE HALL.

## 1/2/10 PRESENT:

Cllr Prof Patrick Pietroni (chairman), Cllr. Debbie Goodman, T&W Cllr Jacqui Seymour, Juliet Esp, John Ferrington, Peter Whittle, Janet Higgs, Warwick France, Julia Kaminski, Craig Ball (UK Coal), Pete Lambert (SWT).

## IN ATTENDANCE:

David Coxill (T&W Minerals Officer)  
Trevor Parkin (Entec)  
John F. Marcham (Parish Clerk and minute's taker).

## 2/2/10 APOLOGIES:

Roger Seymour  
T&W Cllr Tracy Hope,

## 3/2/10 WELCOME AND INTRODUCTION:

Patrick Pietroni welcomed everyone to the first formal meeting of the CLC.

## 4/2/10 TO CONFIRM THE MEMBERSHIP OF THE CLC:

T&W Councillor Tracey Hope had replaced T&W Councillor Terry Kiernan.  
The site manager had not yet been appointed.

## 5/2/10 ELECTION OF CHAIRMAN:

Patrick Pietroni was elected as Chairman.

## 6/2/10 ELECTION OF VICE CHAIRMAN:

Peter Whittle was elected as Vice Chairman.

## 7/2/10 MEMBERSHIP OF THE COMMUNITY FUND SUB COMMITTEE:

The following were elected as members of the Community Fund Sub Committee:  
Cllr Prof Patrick Pietroni (chairman), Debbie Goodman, T&W Cllr Jacqui Seymour, T&W Cllr. Tracy Hope, Juliet Esp, Roger Seymour, John Ferrington, Peter Whittle, Janet Higgs, Warwick France, Julia Kaminski.

It was **resolved** that the Community Fund Sub Committee reports to the full committee.  
Craig Ball stated that he was willing to attend to provide assistance but would not take part in the decision making.

## 8/2/10 TERMS OF REFERENCE:

The Chairman outlined the background to the draft Terms of Reference (ToFR) – Documents 2a/2b -prepared by T&W and the discussions that he had held with T&W legal department. He also outlined the paper that Roger Seymour had written on the same subject.

For the ToFR to be legal an officer from T&W needed to be present and that was David Coxill.

It was **resolved** that the Chairman would operate in liaison with T&W with regards to their statutory and regulatory functions.

### 1. Membership:

It was **resolved** that membership would be 14, other proposed membership figures would have to be amended accordingly.

It was **resolved** that other agencies would be invited to meetings when appropriate e.g. English Heritage, Environmental Agency

It was suggested that an "Open Meeting" be held every 3 months for residents to attend and it was further suggested that this be raised at the Annual Parish Meeting on 26<sup>th</sup> April to canvas the views of residents.

## 2. Organization:

Cllr Jacqui Seymour stated that administrative support for servicing the Committee could be provided free by T & W but that any other services, such as printing a newsletter, would be on a cost basis.

Meeting dates had already been circulated and initially the CLC would meet monthly but that would be reviewed when the workload was known.

It was **resolved** that the Community Fund Sub Committee would meet after the main CLC meeting.

## 3. Purpose:

It was **resolved** that the suggestions made by Roger Seymour be added to the section "purpose" but with the last item 5 having the last part of the sentence start at (and that....) be deleted.

It was **resolved** to place the Terms of Reference on the next agenda for further discussion and agreement.

## 4. Quorum:

It was a **resolved** that a quorum of 5 would be required for all meetings.

## 9/2/10 MEMBER'S AREAS OF RESPONSIBILITY AND EXPERTISE:

It was **resolved** that the areas agreed at the informal meeting held on 18<sup>th</sup> January would be the same and that Cllr. Tracy Hope would, along with Debbie Goodman, oversee Rights of Way issues.

NOISE:		Roger Seymour.
VIBRATION AND BLASTING:		Peter Whittle.
DUST & AIR QUALITY:		Warwick France and Janet Higgs
HIGHWAYS & ACCESS:		John Ferrington
ENVIRONMENTAL PROTECTION		}
BIODIVERSITY PLAN	}	Pete Lambert &
ANCIENT MONUMENT	}	Julia Kaminsky
RESTORATION	}	
RIGHTS OF WAY		Debbie Goodman and Tracy Hope
WATER		Juliet Esp
LIAISON WITH T&W		Jacqui Seymour.

A discussion followed as to how each person develops their specialty. It was felt that it was better that each individual develops their expertise rather than everyone trying to know everything. It meant that the CLC could be reactive to issues and at the same proactive with UK Coal and liaise efficiently on issues.

Trevor Parkin (Entec) stated that Entec would be willing to give a presentation to the CLC on the various technical subjects.

## 10/2/10 COMMUNICATION STRATEGY:

Members had been circulated with a proposed outline of a communications strategy.

### 1. Newsletter:

It was felt that there would not be enough material to sustain a quarterly newsletter.

It was suggested that we start with a newsletter and then possibly add an insert into the LWPC Community Newsletter.

It was suggested that minutes be posted on the LWPC notice boards but following discussion no decision was made.

### 2. Web site:

It was suggested that the CLC links in with LWPC Web site [www.littlewenlock.org.uk](http://www.littlewenlock.org.uk).

### 3. Progress reports:

It was suggested that the Chairman and UK Coal issue regular reports.

### 4. Complaints:

It was pointed out that UK Coal has their own procedures and that most complaints will be directed to the site manager by members of the public. All complaints are logged and investigated with the individual complainant and a resolution reached.

UK Coal would let the CLC know about the complaints.

Complaints could go through the CLC or direct to UK Coal and UK Coal would let the CLC have a copy of its complaint pro forma.

It was felt that members of the CLC could be advocates for those persons who were reluctant to complain.

It was resolved that a flow diagram be drawn up to show how complaints should be handled.

#### **5. Servicing the CLC:**

It was **resolved** that there should be a communications officer subject to funding.

T&W's offer of help was still open and the CLC would need to decide the practical issues.

The following points were made:

1. Good communications supports members of the CLC.
2. One person collates all the information.
3. One person knows what is going on across the whole areas of activity.
4. We would have control of our own agendas and minutes
5. Suggested employing someone.

Funding a communications officer would be place on the next agenda.

#### **11/2/10 REPORTS OF RECENT MEETINGS:**

All reports had been previously circulated to members of the CLC.

The Chairman reported that he had held useful and constructive discussions with UK Coal.

#### **12/2/10 REPORT FROM UK COAL:**

Craig Ball (UK Coal) made the following reports:

##### **1. Footpaths:**

Craig Ball thanks the CLC who helped discuss the deal and new set of footpaths. This had resulted in significant benefits being brought forward and in the subsequent withdrawal of all objections.

##### **2. Planning Permission:**

Some conditions are still to be discharged and Entec are preparing them.

##### **3. Site Manager:**

This cannot yet be confirmed but it may be Peter Greenwood who is presently the site manager of the Long Moor surface mine near Ravenstone in Leicestershire.

##### **4. Present Operations:**

Hedgerows and trees have been removed from the southern end of the site to avoid bird disturbance during the nesting season. Some trees have been felled along the haul road route. Discussions had taken place with English Heritage and because of the present ground conditions the trees have been left where they have been felled until the ground is firm enough to get machinery onto it without causing damage. The work was done by UK Coal's own men and not a sub-contractor. A specialist bat consultant had checked for bat roosts before the trees were felled and one was "soft felled".

Patrick Pietroni had requested that the timber be made available to local people to use. 180 trees had been felled, many quite small and only one mature trees. UK Coal will be able to retain more trees on site than previously expected.

##### **5. Site Access:**

The hedgerow had been removed as the road width had to be increased to 7.3 metres from Dog in the Lane to the site access. Discussions had taken place with Mike Evans (T&W Highways) regarding the visibility splay. The removal of the hedgerow from the site entrance towards New Works had been reduced as the visibility splay had been taken from the centre of the road and not the edge thus reducing the length of the splay.

##### **6. Communications:**

It would be helpful if UK Coal could let the CLC know what is happening before the event and this is where a communications officer would be useful to quickly disseminate information to all CLC members. The CLC needs to be kept in "the loop" between UK Coal & T&W otherwise why are we here?

#### **7. Management:**

Plans have been submitted to T&W and once agreed the documents will be copied to members of the CLC.

#### **8. Time Schedule:**

It is hoped that work will commence at the end of May as there are electricity cables that need to be re-routed on the site.

#### **13/2/10 REPORTS FROM T&W COUNCILLORS:**

There were no reports.

#### **13b/2/10 REPORT FROM DAVID COXILL, THE T&W MINERALS OFFICER:**

David Coxill gave everyone his business card so that he could be contacted if required.

He stated that he had no authority over money.

The enforcement team is led by Garry Tue,

He reported that he was the only minerals specialist.

He quoted section 43 of the conditions as laid out by the inspector which reads:

*No development shall take place until a scheme has been submitted to and agreed in writing by the Minerals Planning Authority in relation to the investigation and resolution of complaints made about the activities on site.*

*Any complains made shall be investigated and dealt with in accordance with the approved scheme.*

He then outlined his role regarding enforcement conditions. He stated that he was allowed to charge UK Coal Ltd for visiting the site up to 8 times a year and he produced a form that he uses for these visits. The frequency of the site inspections would be about once every month and a half. He would try to ensure that these inspections were prior to a CLC meeting so that he could report his findings. Members of the CLC could then make a proactive response. However, any enforcement action could only be carried out by the Council as it was the Minerals Planning Authority for T&W.

He suggested that in the summer months a meeting was held on site at the site office.

He stated that reserve matters will be in the public domain and in plain English before they are approved to show that they are community led.

He reported that Section 25 Highways Act 1980 regarding the Rights of Way was signed earlier this month. However, the Council had not yet received a letters from the Secretary of State that there would not be a public inquiry into the temporary suspension of the affected Rights of Way.

#### **14/2/10 ISSUES FROM INDIVIDUAL MEMBERS:**

Julia Kaminski raised the issue of badger sets. She requested that Peter Lambert and she be allowed to monitor the set locations and be involved in advance of any changes or if not them someone authorized to deal with badgers.

Trevor Parkin (Entec) reported that Mike Frost was leading on this and preparing an ecological investigation scheme which included the badgers. Work on relocating the badgers would take place at an early stage. The proposed site could create conflict with another group of badgers. They would consult with the Wild Life Rust and a report would include a timetable.

#### **15/2/10 LIAISON WITH OUTSIDE AGENCIES:**

There would be a lot to talk about and discuss at a future date.

#### **16/2/10 TO ADDRESS ANY ISSUES RAISED BY RESIDENTS:**

There were none.

#### **17/2/10 FREQUENCY AND DATES OF MEETINGS FOR 2010.**

It was **resolved** to hold meetings monthly as originally planned but to review this during the year.

The meeting dates are as follows:

Monday 15<sup>th</sup> March

Monday 19<sup>th</sup> April  
Monday 24<sup>th</sup> May  
Monday 21<sup>st</sup> June  
Monday 19<sup>th</sup> July  
No August meeting  
Monday 27<sup>th</sup> September  
Monday 18<sup>th</sup> October  
Monday 15<sup>th</sup> November  
Thursday 16<sup>th</sup> December

All the meetings will take place in the Village Hall between 7.00 and 9.30 pm.

**18/2/10 DATE OF THE NEXT MEETING:**

The next meeting will take place on Monday 15<sup>th</sup> March at 7.00 pm in Little Wenlock Village Hall.